

Show Quick Facts

AORE 2017 Annual Conference

October 31 - November 2, 2017

LOCATION

The Hotel Roanoke & Conference Center
 Roanoke Ballroom
 110 Shenandoah Ave
 Roanoke, VA 24016

IMPORTANT DATES


 Save money if you order and pay on or prior to the Advanced price deadline. Standard pricing and Show Floor pricing will apply as applicable.	Wednesday, October 4, 2017
First day advance shipments will be received at the warehouse. Hours of operation are 8:00 a.m. - 4:00 p.m.	Monday, October 2, 2017
Last day for advance shipments to arrive at the warehouse. See Order Material Handling link under the red tab Material Handling for details on rates.	Monday, October 30, 2017

EXHIBIT HALL INFORMATION

Booth Drape Colors	TEAL/WHITE/WHITE/TEAL
10' x 10' Booth Package	8' high Teal and White back drape 3' high Teal side rail The exhibit hall is carpeted. Booth space includes: Exhibitor ID sign 1 - 6ft White draped table 2 - Side chairs 1 -Wastebasket
Exhibitor Installation	Wednesday, November 1, 2017 12:00pm - 4:00pm
Show Open	Wednesday, November 1, 2017 4:30pm - 5:45pm 5:45pm - 9:00pm Thursday, November 2, 2017 8:00am - 10:00am 11:30am - 2:30pm
Exhibitor Dismantle	Thursday, November 2, 2017 2:30pm - 6:30pm
Material Handling Agreement turned into Alliance Service Desk by:	Thursday, November 2, 2017 6:30pm
Carrier Check-In by:	Thursday, November 2, 2017 5:30pm

Note: All carriers must be checked in no later than 1 hour prior to Exhibitor Move Out completion. **If your carrier has NOT checked in by 5:30pm on Thursday, November 2, 2017 then your freight will be re-routed to the show carrier or returned to the warehouse per your choice.** See the **Shipping Tab** and review **Outbound Shipping Paperwork** section.

ADVANCE WAREHOUSE SHIPMENTS	
Shipments should arrive on or after	Monday, October 2, 2017

All advance shipments to the warehouse should be addressed and labeled as follows:

Exhibiting Company and Booth #
 AORE 2017 Annual Conference
 c/o Alliance Exposition / UPS Freight
 4668 Kenworth Rd
 Roanoke, VA 24019

THE LAST DAY SHIPMENTS WILL BE ACCEPTED AT THE WAREHOUSE IS MONDAY, OCTOBER 30th.



Save money by shipping to the advance warehouse prior to Wednesday, October 25th. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.

DIRECT SHIPMENTS TO SHOW SITE	
Shipments will be accepted	Wednesday, November 1, 2017 12:00pm - 4:00pm
*Please Note: Any shipments that arrive early to show site or after the show opens will incur a higher Material Handling fee. Please reference the rates outlined under the Order Material Handling link under the red tab Material Handling .	

All shipments direct to Show Site should be addressed as follows:

Exhibiting Company Name and Booth #
 c/o Alliance Exposition Services
 AORE 2017 Annual Conference
 The Hotel Roanoke & Conference Center
 Roanoke Ballroom
 110 Shenandoah Ave
 Roanoke, VA 24016

All materials shipped either to the advance warehouse or directly to show site will incur a Material Handling fee. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.