

Show Quick Facts

Virginia Funeral Directors Association Annual 2017

June 25-28, 2017

LOCATION

Williamsburg Lodge
Virginia Rooms D-F
305 South England St
Williamsburg, VA 23185

IMPORTANT DATES


 Save money if you order and pay on or prior to the Advanced price deadline. Standard pricing and Show Floor pricing will apply as applicable.	Tuesday, May 30, 2017
First day advance shipments will be received at the warehouse. Hours of operation are 8:00 a.m. - 4:00 p.m.	Friday, May 26, 2017
Last day for advance shipments to arrive at the warehouse. See Order Material Handling link under the red tab Material Handling for details on rates.	Thursday, June 22, 2017

EXHIBIT HALL INFORMATION

Booth Drape Colors	BURGUNDY/GOLD/GOLD/BURGUNDY
10' x 10' Booth Package	<p>8' high Burgundy and Gold back drape 3' high Burgundy side rail</p> <p>The exhibit hall is carpeted.</p> <p>Booth space includes:</p> <p>Exhibitor ID sign 1 - 6ft Burgundy draped table 2 - Side chairs 1 - Wastebasket</p> <p>*The hotel offers free wireless internet. If you need hardwire access, you would go through the in-house AV team. Information can be found on the same order form as electric.</p>
Exhibitor Installation	Monday, June 26, 2017 9:00am - 4:00pm
Show Open	Monday, June 26, 2017 5:30pm - 7:00pm Tuesday, June 27, 2017 10:00am - 12:00pm
Exhibitor Dismantle	Tuesday, June 27, 2017 12:00pm - 3:00pm
Material Handling Agreement turned into Alliance Service Desk by:	Tuesday, June 27, 2017 3:00pm
Carrier Check-In by:	Tuesday, June 27, 2017 2:00pm

Note: All carriers must be checked in no later than 1 hour prior to Exhibitor Move Out completion. **If your carrier has NOT checked in by 2:00pm on Tuesday, June 27, 2017 then your freight will be re-routed to the show carrier or returned to the warehouse per your choice.** See the **Shipping Tab** and review **Outbound Shipping Paperwork** section.

ADVANCE WAREHOUSE SHIPMENTS	
Shipments should arrive on or after	Friday, May 26, 2017

All advance shipments to the warehouse should be addressed and labeled as follows:

Exhibiting Company and Booth #
 Virginia Funeral Directors Association Annual 2017
 c/o Alliance Exposition / UPS Freight
 5401 Midlothian Pike
 Richmond, VA 23225

THE LAST DAY SHIPMENTS WILL BE ACCEPTED AT THE WAREHOUSE IS THURSDAY, JUNE 22nd.



Save money by shipping to the advance warehouse prior to Monday, June 19th. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.

DIRECT SHIPMENTS TO SHOW SITE	
Shipments will be accepted	Monday, June 26, 2017 9:00am - 4:00pm
*Please Note: Any shipments that arrive early to show site or after the show opens will incur a higher Material Handling fee. Please reference the rates outlined under the Order Material Handling link under the red tab Material Handling .	

All shipments direct to Show Site should be addressed as follows:

Exhibiting Company Name and Booth #
 c/o Alliance Exposition Services
 Virginia Funeral Directors Association Annual 2017
 Williamsburg Lodge
 Virginia Rooms D-F
 305 South England St
 Williamsburg, VA 23185

All materials shipped either to the advance warehouse or directly to show site will incur a Material Handling fee. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.