

Show Quick Facts

Archives 2017 Conference

July 22-29, 2017

LOCATION

Oregon Convention Center
Exhibit Hall A&A1
777 NE Martin Luther King Jr Blvd
Portland, OR 97232

IMPORTANT DATES


 Save money if you order and pay on or prior to the Advanced price deadline. Standard pricing and Show Floor pricing will apply as applicable.	Thursday, June 29, 2017
First day advance shipments will be received at the warehouse. Hours of operation are 8:00 a.m. - 4:00 p.m.	Tuesday, June 27, 2017
Last day for advance shipments to arrive at the warehouse. See Order Material Handling link under the red tab Material Handling for details on rates.	Tuesday, July 25, 2017

EXHIBIT HALL INFORMATION

Booth Drape Colors	PURPLE/WHITE/WHITE/PURPLE
8' x 10' Booth Package	8' high Purple and White back drape 3' high Purple side rail The exhibit hall is not carpeted. Booth carpet/flooring is not required. If you would like to order booth carpet, Silver is the only color being provided so as to match the aisle carpet. Booth space includes: Exhibitor ID sign 1 - 6ft White draped table 2 - Side chairs 1 - Wastebasket
Exhibitor Installation	Thursday, July 27, 2017 1:00pm - 4:00pm
Show Open	Thursday, July 27, 2017 5:30pm - 7:00pm Friday, July 28, 2017 8:00am - 5:00pm
Exhibitor Dismantle	Friday, July 28, 2017 5:00pm - 7:00pm
Material Handling Agreement turned into Alliance Service Desk by:	Friday, July 28, 2017 7:00pm
Carrier Check-In by:	Friday, July 28, 2017 6:00pm

Note: All carriers must be checked in no later than 1 hour prior to Exhibitor Move Out completion. **If your carrier has NOT checked in by 6:00pm on Friday, July 28, 2017 then your freight will be re-routed to the show carrier or returned to the warehouse per your choice.** See the **Shipping Tab** and review **Outbound Shipping Paperwork** section.

ADVANCE WAREHOUSE SHIPMENTS	
Shipments should arrive on or after	Tuesday, June 27, 2017

All advance shipments to the warehouse should be addressed and labeled as follows:

Exhibiting Company and Booth #
 Archives 2017 Conference
 c/o Alliance Exposition / UPS Freight
 1025 NE Columbia Blvd
 Portland, OR 97211

THE LAST DAY SHIPMENTS WILL BE ACCEPTED AT THE WAREHOUSE IS TUESDAY, JULY 25th.



Save money by shipping to the advance warehouse prior to Thursday, July 20th. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.

DIRECT SHIPMENTS TO SHOW SITE	
Shipments will be accepted	Thursday, July 27, 2017 1:00pm - 4:00pm
*Please Note: Any shipments that arrive early to show site or after the show opens will incur a higher Material Handling fee. Please reference the rates outlined under the Order Material Handling link under the red tab Material Handling .	

All shipments direct to Show Site should be addressed as follows:

Exhibiting Company Name and Booth #
 c/o Alliance Exposition Services
 Archives 2017 Conference
 Oregon Convention Center
 Exhibit Hall A&A1
 777 NE Martin Luther King Jr Blvd
 Portland, OR 97232

All materials shipped either to the advance warehouse or directly to show site will incur a Material Handling fee. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.