

## Show Quick Facts


### Fall 2017 NAMD Conference

November 5-8, 2017

#### LOCATION

Hyatt Regency Crystal City  
Independence Ballroom  
2799 Jefferson Davis Hwy  
Arlington, VA 22202

#### IMPORTANT DATES

 Save money if you order and pay on or prior to the Advanced price deadline. Standard pricing and Show Floor pricing will apply as applicable.	Monday, October 9, 2017
First day advance shipments will be received at the warehouse. Hours of operation are 8:00 a.m. - 4:00 p.m.	Friday, October 6, 2017
Last day for advance shipments to arrive at the warehouse. See <b>Order Material Handling</b> link under the red tab <b>Material Handling</b> for details on rates.	Thursday, November 2, 2017

#### EXHIBIT HALL INFORMATION

Booth Drape Colors	BLACK
8' x 10' Booth Package	8' high Black back drape 3' high Black side rail  The exhibit hall is carpeted.  <b>Booth space includes:</b>  Exhibitor ID sign 1 - 6ft Black draped table 2 - Folding chairs 1 - Wastebasket
Exhibitor Installation	Monday, November 6, 2017 8:00am - 4:00pm
Show Open	Monday, November 6, 2017 5:00pm - 7:00pm  Tuesday, November 7, 2017 8:00am - 5:00pm  Wednesday, November 8, 2017 8:00am - 11:00am
Exhibitor Dismantle	Wednesday, November 8, 2017 11:00am - 4:00pm
Material Handling Agreement turned into Alliance Service Desk by:	Wednesday, November 8, 2017 4:00pm
Carrier Check-In by:	Wednesday, November 8, 2017 3:00pm

**Note:** All carriers must be checked in no later than 1 hour prior to Exhibitor Move Out completion. **If your carrier has NOT checked in by 3:00pm on Wednesday, November 8, 2017 then your freight will be re-routed to the show carrier or returned to the warehouse per your choice.** See the **Shipping Tab** and review **Outbound Shipping Paperwork** section.

<b>ADVANCE WAREHOUSE SHIPMENTS</b>	
Shipments should arrive on or after	Friday, October 6, 2017

*All advance shipments to the warehouse should be addressed and labeled as follows:*

Exhibiting Company and Booth #  
 Fall 2017 NAMD Conference  
 c/o Alliance Exposition / UPS Freight  
 13185 Arto St  
 Bristow, VA 20136

THE LAST DAY SHIPMENTS WILL BE ACCEPTED AT THE WAREHOUSE IS THURSDAY, NOVEMBER 2nd.



Save money by shipping to the advance warehouse prior to Monday, October 30th. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.

<b>DIRECT SHIPMENTS TO SHOW SITE</b>	
Shipments will be accepted	Monday, November 6, 2017 8:00am - 4:00pm
*Please Note: Any shipments that arrive early to show site or after the show opens will incur a higher Material Handling fee. Please reference the rates outlined under the <b>Order Material Handling</b> link under the red tab <b>Material Handling</b> .	

*All shipments direct to Show Site should be addressed as follows:*

Exhibiting Company Name and Booth #  
 c/o Alliance Exposition Services  
 Fall 2017 NAMD Conference  
 Hyatt Regency Crystal City  
 Independence Ballroom  
 2799 Jefferson Davis Hwy  
 Arlington, VA 22202

All materials shipped either to the advance warehouse or directly to show site will incur a Material Handling fee. See **Order Material Handling** link under the red tab **Material Handling** for details on rates.